

MINUTES
PSAC ATHLETIC ADMINISTRATORS' SPRING MEETING
Videoconference Format
April 8, 2020

- I. The Meeting was called to order at 9:00 am, Wednesday, April 8 by chairperson Karen Hjerpe (Cal). Those present included: Steve Murray, Will Adair, Carlin Chesick, Chris Parker, Tiffany Taylor (PSAC); Mike, McFarland, Kathy Heitzman (Bloom); Jenni Morrison (Cal); Wendy Snodgrass, DJ Bevevino (Clarion); Gary Gray, Jo Greenawalt, Katrin Wolfe (E. Stroud); Katherine Robbins, Todd Jay (Edin); Lisa Goddard McGuirk, Dan Teliski (Gannon); Samantha Traver, Todd Garzarelli (IUP); Greg Bamberger, Michelle Gober (Kutz); Danielle Barney, Tom Gioglio (LHU); Kris Decker, Peggy Carl (Mans); Lauren Packer Webster, Brad Davis (Mercy); Miles Gallagher, Larry Earnesty (Mill); Pat Pecora, Abby Gearhart (UPJ); Chauncey Winbush, Melanie Ford (Shep); Chris Snyder, Renee Miller (Seton Hill); Carrie Michaels, Jeff Michaels, Ashley Grimm (Ship); Paul Lueken, Andrea Miller (SRU); Terry Beattie, Kelli Milliner, Deirdre Bertotti (WCU).
- II. Requests for Reordering Agenda - None
- III. Announcements
Commissioner Murray provided updates on the conference grant program and reports institutions may still need to provide regarding spending on subgrants. Reminded ADs to follow through on the NCAA required Sexual Assault Attestation and the Arrington Settlement opt-in program
- IV. Approval of Fall Minutes
MOTION (Lueken): To approve the Minutes from the October 2019 meeting as presented
SECOND (Snodgrass)
MOTION PASSES
- V. Reports
- A. Awards Committee – Adair
MOTION (McFarland): That the following individuals be provided with the PSAC Service Award with the departure from their institution and at least 10 years of service: Todd Jay (Edinboro); Paul Darragh (Bloomsburg); Julie Swiney (Slippery Rock); Angela Hunley (Mansfield); Frank Williams (Bloomsburg)
- B. Media Relations/Communications – Parker
Updated the group on initiatives regarding end of year awards, honoring programs with shortened seasons, and healthy lifestyle choices during the ‘stay at home’ initiatives.
- C. PSAC Officiating Committee – Decker
Provided a report on the previous day’s meeting, include update on review of Basketball season with Coordinator of Officials Tim Ebersole. Updates on a series of proposal requests that will be occurring during 2020-21.
- MOTION: (Decker) To enter into an agreement with Roberta Butler to serve as PSAC Officiating Coordinator for Field Hockey through the 2024 Season (2024-25 academic year).**
- The Fee Structure will be:**
- Fall 2020: \$195/game (\$98/scrimmage)**
Fall 2021: \$200/game (\$100/scrimmage)
Fall 2022: \$200/game (\$100/scrimmage)
Fall 2023: \$205/game (\$103/scrimmage)
Fall 2024: \$205/game (\$103/scrimmage)
- Mileage: \$0.40/mile round trip through 2024**
Scheduling Fee: \$350/program through 2024
- SECOND (Hjerpe)**
MOTION PASSED

MOTION: (Decker) To enter into an agreement with Roberta Butler to serve as PSAC Officiating Coordinator for Field Hockey through the 2025 Season (2024-25 academic year).

The Fee Structure will be:

Spring 2021: \$210/game (\$105/scrimmage)

Spring 2022: \$215/game (\$108/scrimmage)

Spring 2023: \$220/game (\$110/scrimmage)

Spring 2024: \$225/game (\$113/scrimmage)

Spring 2025: \$225/game (\$113/scrimmage)

Mileage: \$0.40/mile round trip through 2025

Scheduling Fee: \$350/program through 2025

SECOND (Hjerpe)

MOTION PASSED

D. PSAC Championships Committee – Bamberger

Provided update on series of conference calls Committee conducted in preparation for this meeting. Committee position would be included during discussions of specific items throughout the agenda.

E. NCAA Division II Management Council – C. Michaels

No Report. Management Council meeting upcoming.

F. NCAA Division II Legislation Committee – Chesick

Provided brief report focusing primarily on initial discussions of Name, Image and Likeness related legislation and proposals.

G. NCAA Division II Nominating Committee – Heitzman

No Report

H. NCAA Division II Championships Committee – Bamberger

Provided the group with a “Takeaways” document from most recent DII Championships Committee Meeting.

I. NCAA Committee on Women’s Athletics – Milliner

No Report. CWA meeting upcoming

J. Division II Athletics Directors Association – McFarland

Noted that PSAC was one of a few, if not the only conference in D2 with 100% participation in D2ADA.

Reminded all to watch for upcoming nominations for D2ADA academic awards program. Updated group on planning for NACDA Convention.

K. PSAC Advisory Council – Murray

Reminded group that Miles Gallagher and Lisa Goddard-McGuirk were their representatives to Advisory Council. This will conclude their two-year term and in the Fall the Administrators will select two new representatives.

L. SAAC Meeting Update – Chesick

No Report. Spring SAAC meeting was canceled due to COVID-19 related concerns

M. FAR Meeting Update – Murray

FARs conducted a teleconference call in lieu of an in-person meeting. Most of the conversation was related to academic concerns of

VI New Business – from Conference Office

A. Committee/Liaison Appointments – Hjerpe

Announced the Championships Committee Appointments and the Sport Liaison Appointments for 2020-21. **(Attachment A)**

- B. Voting for 3rd Vice President of AA Group
Voting was conducted by email during the meeting and Terry Beattie, West Chester, was selected as the 3rd Vice President for 2020-21.
Executive Committee:
Chris Snyder – Chair
Carrie Michaels – 1st Vice Chair
Wendy Snodgrass – 2nd Vice Chair
Terry Beattie – 3rd Vice Chair
Karen Hjerpe – Past Chair
- C. Arrington Settlement
The group discussed the Arrington Settlement the NCAA has made and the institutional responsibilities to participate in the settlement.

VII. Sport Committee Reports

1. Volleyball – Earnesty

MOTION (Earnesty): That in the sport of volleyball, scoresheets must be emailed to all conference coaches at the same time the upload of match video is sent to the video exchange platform.

SECOND (Snodgrass)

MOTION PASSES

Prior to the consideration of the following recommendations from coaches, the Administrators discuss issues pertaining to the Volleyball scheduling format and tournament, including input from the Championships Committee.

The following Motion from the Athletics Administrators was subsequently made:

MOTION (Beattie): That in the sport of volleyball, the PSAC move to a two-division structure and double round-robin scheduling format within each division for the 2020 season.

SECOND (Gioglio)

MOTION PASSES 25-7-2

Note: The Conference Office will develop a schedule for 2020.

With the passage of the above MOTION, the following MOTIONS from the Coaches were deemed MOOT:

MOTION: PSAC adjust current volleyball 4 pod system to create fairness in scheduling process. Annual rotation, beginning with 2020 schedule would be amended as detailed in supplement.

MOTION: Expand the playoff field for volleyball to nine teams.

MOTION: Restructure the PSAC Tournament as follows to accommodate the expansion to nine teams.

Monday - play in game #9 at #8

Wednesday - Quarterfinals at highest seed Winner #8/#9 at #1, #7 at #2, #6 at #3, #5 at #4 Friday - Semifinals at the highest seeds – 2 sites for semifinals

Sunday – Championship game at highest remaining seed

MOTION: Refine tie-breakers in cases where two teams are separated by a half-game in the final standings for positions 1 and 2 (hosting finals), 4 and 5 (hosting quarterfinals), 8 or 9 and/or final playoff spot, so that the teams are considered tied and the tie is broken by head-to-head result.

MOTION: Standardize home/away uniform colors for weekends involving the travel partnership of three teams by using the rotations provided to the coaches via supplement.

MOTION (Gray): For the sport of volleyball, the PSAC will conduct an 8-team conference tournament, with the top four teams from each division advancing to the quarterfinals. Quarterfinal matches will be conducted within the respective Divisions (4 at 1, 3 at 2). The semifinals and finals will be hosted by the highest remaining seed beginning with the Eastern Division in 2020.

SECOND (McFarland)

MOTION PASSES

2. Football – Snyder

MOTION (Snyder): In the sport of Football, to adopt the following tie-breaker criteria in the event of ties to determine which team participates in the conference championship game.

A) Head to Head results among tied teams

B) Record against teams in the division not involved in the tie starting at the top of the standings

C) Overall record in mandated conference games (divisional and crossovers included)

D) Mandated crossover opponents aggregate record in their division only games

E) Road wins among the 9 mandated games

F) Record vs. teams in the opposite division starting at the top of the standings

G) Coin Toss

SECOND (Bamberger)

MOTION PASSES

MOTION (Snyder): In the sport of Football to adopt the following Staff Limitations, adding an additional line (d) that would include 3 volunteer coaches

1.4.1 Staff Limitations

a. 1 head coach

b. 4 full-time assistant coaches (coaching contract with benefits)

c. 5 paid part-time coaches or graduate assistants or volunteers

d. 3 volunteers

e. 13 TOTAL COACHES

SECOND (Bamberger)

MOTION FAILS

3. Soccer – Gallagher and Beattie

Women's Soccer:

MOTION (Gallagher): In the sport of Women's Soccer, to remove the conference bylaw mandating divisional play when sports sponsorship is a 12 or more programs.

LACK OF SECOND

MOTION (Gallagher): In the sport of Women's Soccer, that a non-divisional format be used for scheduling

LACK OF SECOND

MOTION (Gallagher): In the sport of Women's Soccer, beginning in 2021, the first permissible Saturday of competition be utilized as a crossover in the mandated schedule.

SECOND (Beattie)

MOTION FAILS

MOTION (Gallagher): In the sport of Women's Soccer, that the quarterfinal round of the PSAC tournament utilize a crossover in the format between the two divisions

SECOND (Beattie)

MOTION FAILS

MOTION (Gallagher): In the sport of Women's Soccer, to expand the conference tournament from 8 teams to 12 teams
SECOND (Carl)
MOTION TO TABLE (Beattie/J Michaels) PASSES
MOTION TO REMOVE FROM TABLE (Snyder/Beattie) PASSES
INITIAL MOTION FAILS

MOTION (Gallagher) In the sport of Women's Soccer, beginning in 2021, to contest the PSAC Tournament with the quarterfinals on Saturday, and semifinals the following weekend on Friday and Championship match on Sunday.

SECOND (Beattie)

MOTION TO TABLE (Beattie/J Michaels) FAILS

INITIAL MOTION PASSES

Men's Soccer:

MOTION (Beattie): In the sport of Men's Soccer to revise/remove the current PSAC bylaw that requires sports that sponsor 12 or more teams be organized in divisions.

LACK OF SECOND

MOTION: (Beattie): Beginning in 2021, return to a PSAC mandated game schedule that includes a single match against all PSAC member schools.

LACK OF SECOND

MOTION (Beattie): In the sport of Men's Soccer, beginning in 2020, expand the PSAC Men's Soccer Tournament field from its current 6 teams to 8 teams.

SECOND (Gray)

MOTION TO TABLE (Bamberger) PASSES

MOTION TO REMOVE FROM TABLE (Beattie/Bamberger) PASSES

INITIAL MOTION FAILS

Combined:

MOTION (Gallagher): That in the sport of Soccer, following Daylight Savings Time, conference matches played on facilities without lights may not begin prior to 11:00 am and no later than 3:00 pm.

SECOND (Beattie)

MOTION PASSES

4. Field Hockey – Milliner

NO REPORT

5. Athletic Trainers – Rollins

NO REPORT

6. Wrestling – Pecora

NO REPORT

7. Sports Information Directors – Jay

NO REPORT

8. Golf – Wolfe and Bevevino

NO REPORT

9. Swimming – Snodgrass and Traver

NO REPORT

10. Men's & Women's Basketball – Grimm and Rollins

Men's Basketball:

MOTION (Rollins): In the sport of Basketball, that the order of men's and women's play in mandated doubleheader play be alternated annually to determine which gender plays first in the doubleheader

SECOND (J. Michaels)

MOTION FAILS

MOTION (Rollins): In the sport of Basketball, that the mandated game(s) scheduled for December 15, 2020 (Tuesday) be moved to December 14, 2020 (Monday)

SECOND (Gray)

MOTION FAILS

NOTE: The Administrators did advise the Conference Office to permitted member institutions, IF mutually agreed upon to move the December 15, 2020 games to any place in the calendar. If members can not agree, the contests will be played on December 15.

MOTION (Rollins): In the sport of Basketball, to permit basketball programs to move their final mandated crossover that occurs during divisional play to any mutually agreeable date in the calendar.

SECOND (Jay)

MOTION FAILS

Women's Basketball:

MOTION (Grimm): In the sport of Women's Basketball, to not count the six mandated crossover contests in the divisional standings to determine conference tournament participation.

LACK OF SECOND

MOTION (Grimm): In the sport of Women's Basketball, to return the Rookie of the Week Award to the weekly menu of honorees by the conference office

SECOND (Bamberger)

MOTION FAILS

11. Compliance Coordinators – Heitzman

a. FA Taskforce Recommendations

MOTION: (Heitzman): Effective 2019-2020, to not include the total aid financial aid data in the sports of football and men's and women's basketball when providing the PSAC Grant-In-Aid Equivalencies document to member institutions.

SECOND (Snyder)

MOTION PASSES

MOTION (Heitzman): Effective 2020-2021, to include total rostered athletes (using the EADA methodology) and total number of athletes received athletic scholarships when providing the PSAC Grant-In-Aid Equivalencies to member institutions.

SECOND (Snyder)

MOTION PASSES

12. Baseball – Webster and Greene

The Athletics Administrators reviewed an updated 2021 scheduling format presented by the conference office after it was discovered the wrong NCAA Championship dates were used in the construction of the original schedule.

The Administrators voted to adopt a "modified" schedule presented by the conference office, which will distributed the updated schedule to the baseball programs.

13. Softball – Traver and Decker

The Administrators participated in a lengthy discussion regarding the Conference's Softball Schedule and Tournament Structure.

The Coaches had submitted a scheduling format that included two divisions of 9 teams participating in a single round robin of 8 doubleheaders (16 contests). Additionally, the included in the recommendation a move to a 12 team conference tournament with the top 6 teams from each division advancing.

MOTION (Traver): That in the sport of Softball, beginning with the 2021 season, the PSAC Softball regular season schedule be constructed in a two division format of 9 teams each, playing a single round robin of doubleheaders against each opponent in the respective Division. Additionally, 5 teams from each Division will qualify for the championship tournament to be conducted in a 10-team double-elimination format.

SECOND (Lueken)

MOTION PASSES

Note: The administrators asked the Conference office to look into future scheduling formats that may increase the number of mandated contests in the conference toward the NCAA tournament minimum selection standard.

b. Championship Site Proposal

MOTION (Bamberger): That the PSAC enter into an agreement to conduct the PSAC Championship Softball Tournament in Quakertown, PA with Richmond Area Softball Association as host through 2024

SECOND (Gioglio)

MOTION PASSES

14. Cross-Country/Track & Field – Barney and Huber

MOTION (Barney) To conduct the PSAC Outdoor Track & Field Championships in 2021 at Shippensburg University and the 2022 Championships at Millersville University.

15. Men's & Women's Tennis – Heitzman

NO REPORT

16. Women's Lacrosse – Gober

NO REPORT

17. Senior Woman Administrators – C. Michaels

Provided a brief update on the previous days meeting.

18. Strength and Conditioning Coaches – Murray

Provided a brief update on the S&C Coaches meeting in early January.

VIII. Other Items

1. Conference Grant Proposal for 2020-21

Provided an update on issues related to the Conference Grant for this year and next year as effected by COVID-19 outbreak and likely scenarios for future conference considerations.

2. Rotation of In-Person Coaches Meetings

The Conference provided a draft meeting schedule for coaches meetings based on a once in three-year in-person rotation. There will be no in-person conference meetings in 2020-21 and the rotation will likely begin in 2021-22

IX. Requested Agenda Items

1. COVID-19 Updates and Issues (discussion and issues)

Each institution provided an update on issues their respective campuses and departments were facing as a result of the COVID-19 outbreak.

X. Old Business

XI. Future Meetings.

1. May Board of Directors: May 19, 2020 (teleconference)

2. October AA Meeting: October 7, 2020 at LOCK HAVEN
3. Select Dates: April 6-7, 2021

**Pennsylvania State Athletic Conference
Athletics Administrators Committee Appointments 2020-21**

Executive Committee

Chair – Chris Snyder, Seton Hill
 1st Vice Chair – Carrie Michaels, Shippensburg
 2nd Vice Chair – Wendy Snodgrass, Clarion
 3rd Vice Chair – Terry Beattie, West Chester
 Past Chair – Karen Hjerpe, California

Subcommittee Membership:

a) OFFICIATING COMMITTEE: 10 Team Sport Liaisons only, selecting their Chair from among the liaisons for a term no longer than 2 years. **(Kris Decker selected as Chair for 2019-20 and 2020-21)**
 (Terry Beattie serves as liaison as 3rd Vice Chair for 2020-21 academic year)

b) CHAMPIONSHIPS & COMPETITION COMMITTEE

Current membership:

- a) Samantha Traver (term ends June 2022) (West)
 - b) Kathy Heitzman (term ends June 2021) (East)
 - c) DJ Bevevino (term ends June 2023) (West)
 - d) Renee Miller (term ends June 2024) (West)
 - e) Jeff Michaels (term ends June 2024) (East)
 - f) Terry Beattie (term ends June 2024) (East)
- (Wendy Snodgrass serves as “liaison” as 2nd VC for the 2020-21 academic year)

Sports Liaisons

Current Sport Liaison Positions (reopening for the following year)

Baseball #1 – Lauren Packer Webster (4/2022)	Softball #2 – Kris Decker (4/2022)
Baseball #2 – Jason Greene (4/2024)	Swimming #1 – Wendy Snodgrass (4/2021)
Men’s Basketball – Torry Rollins (4/2023)	Swimming #2 – Samantha Traver (4/2022)
Women’s Basketball – Ashley Grimm (4/2022)	Swimming #3 – Peggy Carl (4/2024)
Track/XC #1 – Danielle Barney (4/2022)	Tennis – Kathy Heitzman (4/2021)
Track/XC #2 – Andy Huber (4/2023)	Volleyball – Larry Earnesty (4/2023)
Track/XC #3 – DJ Bevenino (4/2024)	Wrestling – Pat Pecora (4/2023)
Field Hockey – Kelli Milliner (4/2021)	
Football – Chris Snyder (4/2023)	
Men’s Golf – Katrin Wolfe (4/2021)	
Women’s Golf – DJ Bevevino (4/2023)	
Lacrosse – Michelle Gober (4/2021)	
Men’s Soccer – Terry Beattie (4/2023)	
Women’s Soccer- Deirdre Bertotti (4/2024)	
Softball #1 – Andrea Miller (4/2024)	

Administrative Group Liaisons:

SWAs – Carrie Michaels (4/2022)
 Compliance Coordinators – Kathy Heitzman (4/2021)
 Athletic Trainers – Torry Rollins (4/2021)
 SIDs – Dan Teliski (4/24)