

MINUTES
PSAC ATHLETIC ADMINISTRATORS' SPRING MEETING
Hilton Garden Inn, State College, PA
October 3, 2018

- I. The Meeting was called to order at 9:00 am, Wednesday, October 3 by chairperson Mike McFarland (Bloom). Those present included: Steve Murray, Will Adair, Carlin Chesick, Chris Parker, Jenea Shoemaker (PSAC); Kathy Heitzman (Bloom); Karen Hjerpe, Jenni Morrison (Cal); Wendy Snodgrass, DJ Bevevino (Clarion); Gary Gray, Jo Greenawalt, Katrin Wolfe (E. Stroud); Todd Jay (Edin); Lisa Goddard McGuirk, Dan Teleski (Gannon); Samantha Traver (IUP); Greg Bamberger, Michelle Gober (Kutz); Danielle Barney, Tom Gioglio (LHU); Kris Decker (Mans); Lauren Packer Webster (Mercy); Miles Gallagher, Larry Earnesty (Mill); Pat Pecora (UPJ) Bruce Ivory, Chris Snyder, Renee Miller (Seton Hill); Carrie Michaels, Jeff Michaels, Ashley Grimm (Ship); Paul Lueken, Andrea Miller (SRU); Terry Beattie, Kelli Milliner (WCU). Also attending were Chauncey Winbush, Melanie Ford (Shepherd)
- II. Requests for Reordering Agenda – NONE
- III. Announcements
Commissioner Murray provided the group with a brief overview of the institutional grants process through the Conference Grant program; the recently held PSAC Presidents Retreat, and a reminder that member uniforms should have the PSAC logo on them by the Fall 2020.
- IV. Minutes
MOTION (Lueken): To approve the Minutes of the April 2018 meeting as presented
SECOND (Gioglio)
MOTION PASSES
- V. Game Environment and Sportsmanship Policies Review
The Administrators broke out into four groups to review a series of policies that were drafted as a result of the Game Environment Summit in June 2018. Each group edited items led by the members of the Executive Committee. The Executive Committee will review all edit suggestions and provide a final draft for consideration at the April 2019 meeting.
- VI. Reports
 - A. Sports Information – Parker
Updated the group on the Diversity & Inclusion social media campaign that was occurring, the upcoming Sportsmanship Week in the PSAC and the future Basketball Media Day (10/25).
 - B. Awards – Adair

MOTION (Hjerpe) That the following individuals be presented with Service Awards by the PSAC: Bruce Baumgartner (Edinboro AD), Tim Flynn (Edinboro wrestling) and Stan Swank (Edinboro Wbsk), Fred Joseph (IUP M Golf), Chris Merli (E. Stroudsburg T/F) and Rick Hicks (Kutztown Basketball Asst)
SECOND (Bamberger)
MOTION PASSES
 - C. SAAC Update – Chesick
Provided a brief update on recent conference call with campus SAAC leaders. Informed group that PSAC would host the league SAAC meeting on March 22-23 in Lock Haven with the expectation that campus SAAC liaisons would attend this year for SAAC development programming.
 - D. Officiating Committee – Jay
Updated the group on the Committee's meeting the day prior. Informed the group that RFPs for Soccer and Wrestling would be issued for Coordinators soon from the PSAC office. This is the first time the conference has sought a wrestling coordinator.
 - E. PSAC Championships Committee – C. Michaels
Informed the group that the Championships Committee would weigh-in on items it reviewed during the Sports Reports.

Led a discussion about the conduct of the Conference's Championships formats and when divisions should "crossover" in conference tournament brackets. Costs, missed class time, quality of tournament all were brought up. A non-binding straw poll was taken indicating support for crossovers in the quarterfinal rounds. More discussion will occur with effected coaches groups at their upcoming meetings, the conference will look at past tournament brackets and more discussion will occur at the April 2019 meeting.

- F. NCAA Division II Management Council – Murray
No Report – Management Council Meeting upcoming
- G. NCAA Championships Committee – Bamberger
Reviewed a handout from the recent DII Championships Committee, including takeaways from that meeting that could be shared.
- H. NCAA Nominating Committee – Heitzman
Reviewed the nomination process, including examples of rotation of membership sometimes affects PSAC's ability to place members in committee openings.
- I. Division II Athletics Directors Association – Lueken
Updated group on membership in D2ADA. The D2ADA Board and Conference Commissioners will be meeting later in the month in Indianapolis.
- J. PSAC Advisory Council – Murray
Selected Miles Gallagher (Millersville) and Lisa Goddard-McGuirk (Gannon) as the AA representatives on the Advisory Council.
- K. Senior Woman Administrators – C. Michaels
Provided a brief report on the meeting the day prior.

VII New Business – Conference Office Items

- A. Athletics Administrators Governance Proposal – Executive Committee
Beginning last winter, the Administrator began the task of reviewing their meeting, governance and committee structure. After reviewing general ideas in April 2018 and following survey input during the Summer, the Executive Committee provided a report including proposals (Attachment A)

MOTION: (Snyder) To adopt the recommendations and proposals for changes to the Athletics Administrators governance, meeting structure and committee process for implementation beginning July 1, 2019

SECOND (Gray)

MOTION PASSED UNANIMOUSLY

- B. 2019-20 and 2020-21 Conference Schedules
The new schedules for all sports were distributed and reviewed. Some clarifications were needed and addressed under sports specific items. A discussion developed regarding the determination of mandated dates of the week to play mid-week contests in outdoor field sports. It was discussed that Soccer wants only Wednesday dates and Field Hockey and Lacrosse preferred alternating dates.

MOTION (Heitzman) That all sports teams midweek contests be played on the same day of the week throughout the season

SECOND (C. Michaels)

MOTION FAILED (16-18)

VII. Sport Committee Reports

1. Baseball – Packer Webster

MOTION (Webster) To conduct the 2019 PSAC Baseball Championship at West Lawn, PA at Owls Stadium

SECOND (J. Michaels)

MOTION PASSED

The Conference Office will produce an RFP for championship site beyond 2019.

MOTION (Webster) To conduct the PSAC Baseball Championship in a single-bracket, 8-team double elimination format

SECOND (Snodgrass)

MOTION PASSED

MOTION (Webster) To change the language in the PSAC Operating Codes for Baseball staff limitations to allow for a total of 5 coaches and 2 volunteers

SECOND (C. Michaels)

AMENDMENT (C. Michaels) To change the associated language for ALL sports except Football to allow for a total of 5 coaches and up to 4 volunteers.

SECOND (Traver)

AMENDMENT PASSED

MOTION PASSED

Proposed Changes

1.4.1 Staff Limitations

a) 1 head coach

b) 1 FT assistant coach or part-time assistant or volunteer

c) 1 paid PT assistant or graduate assistant or volunteer

d) ~~1~~ 2 volunteers

e) 4 5 TOTAL COACHES

2. Cross-Country/Track & Field – Barney and Huber

MOTION (Barney) To select Bloomsburg as the 2019 and Kutztown as the 2020 PSAC Cross Country host sites

SECOND (Giglio)

MOTION PASSED

There was a discussion about the future Athletic Training and institutional coverage at the PSAC Indoor Track Championships. It was determined that the conference would develop a rotation of programs but that those would not conflict with the Swimming Championship coverage.

3. Men's & Women's Tennis – Heitzman

MOTION: (Heitzman) That for the sport of Tennis, the PSAC adopt regular season team match format scoring in a "Play – Play" format and the conference team championship in a "Clinch – Clinch" format as a result of the ITA and Division II regulation changes.

SECOND: (Snyder)

MOTION PASSED

4. Lacrosse – Gober

NO REPORT

5. Softball – Traver

MOTION: (Traver) That in the sport of Softball, the determination of home team in the first game of the championship round (only 2 teams remain) will be the choice of the undefeated team. In the event a second game is needed, home team will be determined by coin toss.

SECOND (Hjerpe)

MOTION PASSED

6. Volleyball – Hjerpe

There was a discussion held regarding the future format of scheduling in the sport of Volleyball. Whether the four divisional format was in the best as currently employed or if the conference should move to a two division format. Only the 2019 schedule was approved by the Championships Committee. The Volleyball Coaches will discuss the issue in more detail at their end of year annual meeting with further consideration by the Administrators at the April 2019 meeting.

7. Men's & Women's Basketball – Traver & Grimm

A) Management of Start Times for Crossover basketball games

A lengthy discussion was held regarding the formatting of start times in crossover contests, particularly those contests that occur just prior to the NCAA Mandatory Winter Break.

It was decided based on past precedent of conference mandated scheduling that:

Crossovers scheduled for Saturday/Sunday formats would start at 1:00 pm; while all other formats would be 5:30 pm starts.

B) Drawing of 'BYE' Teams for 2018-19 Schedule

Because of the imbalance in sports sponsorship for basketball with 17 members in the league in 2018-19, it was determined that one game from three Western Division team would be randomly drawn and designated as "non-counting" for those respective Western Division teams only.

The following games were drawn:

Mercyhurst drew Kutztown

Gannon drew Millersville

Edinboro drew Mansfield

8. Football – Bamberger

No Report

9. Golf – Wolfe and Kauffman

10. Soccer – Gallagher and McFarland

No Report

11. Field Hockey – Grimm

12. Athletic Trainers – Rollins

No Report

13. Swimming – Snodgrass

No Report

14. Wrestling – Baumgartner

No Report

15. Sports Information Directors – Jay

16. Compliance Coordinators – Heitzman

Updated group on discussions from previous day and reviewed the NCAA legislative proposals

VIII. Requested Agenda Items

A) Intra-conference transfer policy

The group reviewed current member institution and DII conference policies regarding transfers. Commissioner Murray encouraged the group to develop institutional policies regarding their own transfer policies as NCAA regulations and monitoring through the transfer portal may change in the coming years.

B) Serious Misconduct Policy

Gary Gray lead a brief discussion regarding the potential of developing conference-wide policies regarding student-athletes with serious misconduct issues prior to enrollment.

A taskforce was established with Gray chairing it, including Karen Hjerpe, Lisa Goddard-McGuirk, Carrie Michaels and Todd Jay. The Taskforce will report back in April with potential legislation considerations

C) Hot Weather Policies

Terry Beattie brought the issue regarding conference-wide policies on hot weather monitoring and athletic competition to the group. West Chester had encountered the issue in an out-of-conference contest. The Athletics Administrators directed the Conference office to work with the Athletic Trainers group to review the issue and recommend appropriate policies

IX Old Business

A) PSAC Strategic Plan

Commissioner Murray distributed the new PSAC Strategic Plan adopted by the Presidents in September

B) Bi-Annual Survey

Updated the group on topics related to developing a larger “bi-annual” conference survey that would assist member institutions in comparing policies and procedures. Mike McFarland, Jeff Michaels, Miles Gallagher and Paul Lueken will assist with the development of this survey.

X Future Meetings

1. April AA Meeting: April 3-4, 2018
2. May Board of Directors: May 21-22, 2018

Meeting Adjourned at 1:40 pm